



**Special  
Olympics**  
New Mexico



### ***Agency Coordinator(s) – Role & Responsibilities***

One-to-two individuals serving as agency liaisons within his/her respective law enforcement agency.

#### **Duties:**

- Report to Regional Coordinator
- Vote in our State Executive Committee elections
- Coordinate agency community policing activity planning with LETR Regional Coordinator and LETR State Office staff
- Submit financial revenue and reporting to SONM LETR Liaison
- Help recruit more LETR officers and family members within respective department
- Promote and oversee fund raising and awareness strategies
- Connect agency with SONM Area Directors and Local Program Coordinators for officer engagement at Special Olympics events

#### **About Local LETR Agencies**

Local LETR Agencies (or Agencies) are law enforcement entities deemed “active” by the LETR State Executive Committee and serve as the frontline to raising awareness and funds through community policing activities, as well as helping grow and sustain agency, officer and family involvement in the LETR program.